

Summary of 2006-2007 Plan to Address Mid-Year and End-of-Year 2005-2006 Evaluation Report Recommendations

California Technology Assistance Project
Region: 3

2006-07 Mid-year Recommendation:	<i>1. Revise and clarify workshop assessment tools and data entry processes to improve accuracy of data related to CTAP 3 Services.</i>
Summary:	Work was begun to develop and implemented a single online evaluation form and workshop participant database. All workshop participants are entered into a single database and registered for workshops. Data can be tracked regarding county, district, school site, job title and contact information. After every workshop, participants are encouraged to complete either a hard copy or the online evaluation survey so that all of the data is uniform and can be pulled from a single database.
Pages in Plan:	N/A
2006-07 Mid-Year Recommendation:	<i>2. Ensure all CTAP 3 workshop participants complete an online participant evaluation that is relevant to CTAP 3 benchmarks and measures the impact of the workshops. This may include revision of either the CTAP Online Survey or CTAP 3 Survey Monkey form to align the participant prompts to CTAP 2 benchmarks.</i>
Summary:	Participants in CTAP workshops cannot be forced to complete any kind of an evaluation instrument. However, the following steps have been implemented to try to encourage participants to complete our surveys: 1) The survey is available as a hard copy and online; 2) at the conclusion of a workshop, participants are asked to please complete the survey; 3) a day or two after the workshop, an email is sent to each participant along with a link to the online survey for the workshop they just attended and a request that they take a few minutes to complete the online evaluation.
Pages in Plan:	N/A
2006-07- Mid-year Recommendation:	<i>3. Discuss with RGC the possible revision of benchmarks or objectives to reflect more accurate expectations of program achievement</i>
Summary:	RGC discussed revision of objectives and elected to wait until the year-2 revision at the end of the year before revising objectives.

Pages in Plan:	N/A
2006-07 End of Year Recommendation:	<i>1. Identify and implement participant assessment tools to track access to online tutorials (e.g. streaming video presentations) by content, district, school and role in addition to tracking the video's effectiveness in increasing skills and/or information.</i>
Summary:	The online tutorials and videos have been placed behind a password protected web interface. In order to view the tutorials, the participants are required to register for a username and password which allows us to track the participant contact information, county from where he/she is from, district, school, and job title information.
Pages in Plan:	N/A
2006-07 End of Year Recommendation:	<i>2. Focus additional resources on benchmark 2.4 relating to training on hardware and telecommunications infrastructure design, implementation and support.</i>
Summary:	The region has conducted a thorough needs analysis of the IT managers and staff at districts and county offices across the region. Based upon the needs assessment, three multi-day workshops have been scheduled to support IT staff with professional development in network security, wireless issues, technology audits, and Erate. These workshops will enable us to exceed the benchmark in this area.
Pages in Plan:	Pages 22-24

Add or delete rows as is appropriate for the Mid-Year & End-of-Year Evaluation Report Recommendations.